

South Sangamon Water Commission  
Minutes of the Regular Meeting of the Board of Commissioners  
February 22, 2021  
Water Plant, 9199 Buckhart Road, Rochester IL

**Commissioners:**

Present: Jim Roth, Cindy Morris, Dave Johnson

Absent: none

Quorum: yes

**Others Present:**

Stephen Bivin & Kevin Canham (SSWC), Max Middendorf (MECO Engineering), Randy Segatto (Barber, Segatto, et al)

Bill Brown (CMT), Justin Conway (Midwest Meter)

**Proceedings:**

- The meeting was called to order at 5:30 p.m. by chairman, Jim Roth, and roll was taken.

**Midwest Meter Presentation:**

- Justin Conway explained pricing information for Badger Beacon Cellular AMA Meter Reading Solution.

- Software starter kit at \$10,000 included integration and two days training for any or all staff and commissioners which would include preparing an export file for use in billing. The EyeOn Water application is included at no extra cost as an option. Badger would be provided a list of meter addresses to determine the cellular carrier(s) with the best coverage; this is usually AT&T and/or Verizon.

- This quote was for 1" meters at \$365 each instead of ¾" at \$240 each in the previous quote. Higher pressure and flow from 1" meters better handles carrying water to customers, especially those with longer distances to travel to get to the houses.

- Annual fees were estimated at \$480.60. Badger would bill actual fees at \$0.89 per meter per month which can be billed monthly, quarterly or annually. This fee included upgrades.

- This system was been used by many local providers including New Berlin, EJ Water, Atwood, and South Jacksonville.

- Bivin indicated plant personnel would install the new meters over a couple of months.

- Software installation and training would be scheduled out two to three months from date of purchase order; meters would likely be in stock.

Conway left the meeting.

**Operating Report:**

- Stephen Bivin distributed and reviewed the February, 2021, written report.

**Tree Trimming:**

- Well 10 is popping fuses due to tree branches affecting power lines. Bivin had been contacting tree trimming services and was awaiting responses.

**HTE Compressor Repairs:**

- The air dryer on one of the compressors is bad. It could be repaired for about \$1,800 or replaced for about \$2,100. There would also be a charge for the work already done to get the compressor working in the meantime.

- Commissioners instructed Bivin to get a complete estimate for replacement and work already completed as well as warranty information on the new compressor.

**Train 2 Damage:**

- Paul from AAC was doing work on SCADA when the low service pumps ramped up, over-pressurizing trains 1 and 2. Damage to Train 1 was minimal; Train 2 was down for a couple days. Some leaking continued to require repairs.
- Commissioners told Bivin to put together exact amounts for time and materials for repairs caused by this event for Attorney Segatto to communicate with AAC.

**Hach Service Contract:**

- Bivin discussed a proposed service contract covering all equipment in the plant. IEPA requires equipment to be calibrated at least once per year.

MOTION by Roth, second by Morris to approve Resolution 21-02, a resolution approving and accepting Hach service partnership quote in the amount of \$7,983.05.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

**Wareham Security Contract:**

- Bivin stated our alarm agreement with Wareham expired and was currently month-to-month. They had sent an agreement renewal.
- Bivin had researched other options and found Wareham to be the best price. They had been providing good service.

MOTION by Roth, second by Johnson to approve Resolution 21-03, a resolution approving and accepting FBS, Inc. d/b/a Wareham’s alarm agreement.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

**USIC Locating Services LLC Contract:**

- Commissioner Johnson stated that unless we did our own locating, USIC was the only option around. To do locating you must be a member of JULIE and have your own equipment.
- Segatto had reviewed the contract.
- Charges were billed monthly as locates were completed.

MOTION by Morris, second by Roth to approve Resolution 21-04, a resolution approving and accepting the facilities locating and marking service agreement with USIC Locating Services, LLC.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

**Engineering Report:**

- Jamie Headen provided a written report to commissioners in his absence.
- Max Middendorf reported SCADAware planned to meet with New Berlin in the next week or two to discuss functionality. Headen would follow up with SCADAware to make sure this was completed to allow the village to sign off.
- Once the meter was installed, Middendorf would work with SCADAware to ensure proper communications.

**Chatham Utility Committee Meeting Summary:**

- Chatham Utility Committee requested we attend their meeting; Commissioner Roth and Stephen Bivin were there.
- During the last half of December, 2020, there were reports of poor water quality including high levels of manganese and chlorine smell.
- Different things had been tried over the years to deal with these issues with varying levels of success. More things had been discussed to continue to work on any problems.
- Conversion to chloramines was still moving forward; then use of CWLP as an emergency backup water source for everyone throughout the SSWC system could be discussed.

**Public Comments:**

- There were no public comments.

**Approval of Minutes:**

MOTION by Johnson, second by Roth to approve the minutes of the January 25, 2021, rescheduled regular meeting as presented.

Voice vote: Motion carried.

**Approval for Payment of Invoices:**

- Commissioners received a list of payable items totaling \$84,560.36. The list included invoices from the Village of Chatham for \$2,657.25 and \$7,130.08 which were being researched for specific itemization. There were also \$463.60 for utility payments which had been paid prior to the meeting date to meet payment deadlines and for ACH payment for software renewal.

MOTION by Johnson, second by Morris to approve payment of all invoices except the items to be itemized by the Village of Chatham; total payments approved at this time of \$74,773.03.

Roll call vote: Johnson – yes Morris – yes Roth – yes Motion carried.

**Preliminary Review and Discussion of Draft Budget and Water Rates:**

- Discussion said Commission was currently in good financial shape and proposed budget for expenses were pretty well in line with current year.
- Further discussion would continue at the March meeting.

**Old Business:****Tap Fees:**

- Johnson suggested further discussion of a flat tap fee. This would be included on the agenda for the March meeting.

**Mower Bids:**

- Johnson asked about the status of our mower purchase. Bivin stated we should have that information by the March meeting.

**Website Upgrade:**

- Bivin had talked with various providers; he found our current vendor was about the least expensive option at \$2,500 for website upgrade and the continuing \$59 per month fee.
- This would be placed on the agenda for approval at the March meeting.

**New Business:**

- There was no new business.

**Adjournment:**

- The next regular meeting of the South Sangamon Water Commission will be held Monday, March 15, 2021 at 5:30 p.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Johnson, second by Morris to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 7:19 p.m.

Respectfully submitted,

  
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Laura VanProyen, Clerk