

South Sangamon Water Commission
Minutes of the Rescheduled Meeting of the Board of Commissioners
July 19, 2021
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Cindy Morris, Dave Johnson, Jim Roth

Absent: none

Quorum: yes

Others Present:

Stephen Bivin, Kevin Canham & Laura VanProyen (SSWC), Max Middendorf (MECO Engineering), Randy Segatto (Barber, Segatto, et al), Jamie Headen (Benton & Associates)

Proceedings:

- The meeting was called to order at 5:30 p.m. by chairman, Jim Roth, and roll was taken.

Operating Report:

- Stephen Bivin distributed and reviewed the June, 2021, written report.

Chloramine Conversion Status Update:

- Bivin reported everything had continued to run smoothly since the conversion on June 21, with only a few calls from customers with questions.

Effluent Pump:

- Bivin explained an effluent pump went out. He had a quote for a replacement ABS pump from Municipal Equipment.

- Discussion regarding other possible options for him to consider.

- Commissioner Johnson asked for a quote on installation costs as well.

Field Tile Update:

- Prose, from Girard, was scheduled to look at field tile on the Neuman property the end of the week. They should be able to fix the problem early the next week at a cost estimated between \$400 and \$1,200; a more exact price will not be available until the area is excavated.

Well Repair Update:

- Well #8 cleaning and maintenance was complete; the well was back to "like new".

- Well #2 was just being completed and #4 had just begun.

- Commissioner Roth asked for a monthly report showing how much water is coming from each well to track each well's capacity. He would also like to measure draw-down if possible. If we can better track the wells, we can schedule planned maintenance for off-peak times.

Bivin will look into what information is, or can be, available.

Website:

- The website was up and running. Staff had been trained; the plan is to continue having Microchip Computer Solutions continue to do most of the updates and maintenance, while staff will be able to make additions or changes on evenings and weekends if needed.

Engineering Report:**New Berlin Meter Relocation Project:**

- Max Middendorf had received email from Jamie Headen saying New Berlin is ready to go with the project.
- He will contact Petersburg Plumbing & Excavating to schedule pre-construction discussions.
- Headen said the easement should be coming soon.

SCADA Communications with New Berlin Tower:

- Headen reported Dan, from SCADAware, had a site visit scheduled for Wednesday to try to diagnose the problem.
- Discussion regarding who is to be billed by SCADAware regarding this work. Commissioners determined this is on Commission lines and we should get it set up correctly.
- Bivin would have SCADAware talk to Headen about what changes are needed.

Filter Train Upgrade:

- WesTech provided a proposal of \$277,480 to upgrade filter train #2 in the same way we did train #1 previously. There was some confusion about what, specifically, was included in this amount which Bivin would clarify with them.
- Lead time of about six months would be needed for delivery, so we should get this ordered soon.
- Commissioner Morris asked about installation. Bivin explained WesTech would oversee installation; we would need to bid the actual work, which was completed by Petersburg Plumbing & Excavating for train #1.
- Bivin would send the proposal to Attorney Segatto for purposes of preparing Resolution 21-09.

MOTION by Roth, second by Johnson to approve a purchase order in the amount of \$277,480 to purchase equipment as listed in the WesTech proposal Scope of Supply Section A only, not approving Scope of Supply Section B at this time.

Roll call vote: Morris – yes Johnson – yes Roth – yes

Motion carried.

Public Comments:

- There were no public comments.

Approval of Minutes:

MOTION by Morris, second by Johnson to approve the minutes of the June 21, 2021, as presented.

Voice vote: Motion carried.

Treasurer's Report:

- All commissioners had received unaudited financial reports for June 30, 2021 by email for their review. There were no questions.
- Laura VanProyen stated the audit should be complete and ready for presentation at the August regular meeting.
- VanProyen explained pricing for the renewal of the Public Officials' Liability insurance came in 23% over last year. Our agent at AJ Gallagher had shopped around for other pricing and found this to be the best available; pricing on this type of policy, especially for organizations our size, had increased generally. She would get the renewal proposal to Attorney Segatto for review.

Approval for Payment of Invoices:

- Commissioners received a list of payable items for approval totaling \$73,640.08 which included renewal of Public Officials' Liability insurance renewal.

- There was also a list of utility payments totaling \$747.99 which had been paid prior to the meeting date to meet payment deadlines.

MOTION by Johnson, second by Roth to approve payment of all invoices as listed.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

Old Business

Tractor/Mower Purchase Status:

Commissioner Johnson asked about delivery of the new tractor; Bivin reported it was not here yet but was "one the way" when he spoke with the vendor recently.

CWLP and Chatham Agreements:

- Commissioner Roth had spoken with the Mayor of Springfield briefly to make sure he had received our letter. It would be forwarded to the City's legal counsel as the first step in their review.

New Business:

- There was no new business.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission will be held Monday, August 16, 2021 at 5:30 p.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Johnson, second by Roth to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:29 p.m.

Respectfully submitted,



Laura VanProyen, Clerk