

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
September 20, 2021
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Cindy Morris, Dave Johnson, Jim Roth

Absent: none

Quorum: yes

Others Present:

Kevin Canham, Katie Krall & Laura VanProyen (SSWC), Max Middendorf (MECO Engineering), Jamie Headen (Benton & Associates)

Proceedings:

- The meeting was called to order at 5:30 p.m. by chairman, Jim Roth, and roll was taken.

Operating Report:

Filter Train Replacement Status:

- Max Middendorf reported shop drawings had been received and were being reviewed. Adding individual isolation valves on each module was suggested for consideration. This would avoid the need to take them all off line for repair and replacement work on one module.
- Commissioners agreed we should look into this and consider the change for train #2 at this time and perhaps for #1 in the future.

Hydrants:

- Hydrants on Cardinal Hill Road and Old Route 54 were recently damaged. This was tabled for further discussion at the October meeting when Stephen Bivin would be present.
- The New Berlin fire chief spoke with Commissioner Morris regarding the need to paint the tops of the hydrants the appropriate color to show their status as flushing hydrants only.
- The Rochester fire chief contacted Bivin about possibly revising the letter that was sent. This was tabled for further discussion at the October meeting when Bivin would be present to explain their request for review.

Chloramine Conversion:

- There had been complaints in New Berlin regarding taste and odor issues, while there was fewer such complaints from Chatham. Katie Krall reported tests results have been fine.
- Chatham reported variability in the hardness of the water.
- Bivin had Tonka send someone to take a look at the softeners and the entire system. They found things were working well.
- Commissioners agreed this area needs continued improvement and further review.

Engineering Report:

New Berlin Meter Relocation Project:

- Middendorf said Petersburg Plumbing & Excavating was close to completion. He presented their Payment Application #4 for \$26,862.30 which is the remaining balance due less retainage.
- He also explained Change Order #1 in the amount of \$1,563.00 (which was included in Payment Application #4). This change was needed for additional material and labor following the decision to move the meter pit from the 6” bypass line to the 10” main trunk line.

- Lee Electric had connected the conduit, but found the signal wire length on the meter needed to be increased from the length in the original shop drawing before changes. To maintain the warranty of the meter, it was shipped back to the manufacturer to have the longer signal wire installed.

- Re-seeding looked good; we will need to monitor for good grass growth in the spring.

MOTION by Roth, second by Johnson to approve Petersburg Plumbing and Excavating Change Order #1 in the additional amount of \$1,563.00.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

MOTION by Roth, second by Johnson to approve payment to Petersburg Plumbing and Excavating of Payment Application #4 in the amount of \$26,862.30.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

Booster Pump Controls/Communication:

- Jamie Headen reported review of the booster pump communications showed a need to clean up (streamline) the cell routers in the pump station and New Berlin tower. The planned changes would eliminate one cell service at the water plant while adding some at the booster station and New Berlin.

- SCADAware had \$4,465.62 materials and labor to date with an estimated \$2,350 still remaining to do.

- Commissioner Roth said if this plan would allow New Berlin some degree of control over the booster station, while still protecting the Commission’s ability to function smoothly, it would meet the original objective of this project.

- Headen added there would still be a need to work as a team and communicate among the Commission and the Village(s) when emergency situations arise.

Public Comments:

- There were no public comments.

Approval of Minutes:

MOTION by Morris, second by Johnson to approve the minutes of the July 19, 2021 regular meeting as written.

Voice vote: Motion carried.

MOTION by Roth, second by Morris to approve the minutes of the August 16, 2021 regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report:

- Unaudited, draft financial information for the fiscal year to date through August 31, 2021 had been distributed to all Commissioners for their information. The treasurer reported these reports showed sales were higher than expected and expenses were pretty well in line with the budget to date.

Approval for Payment of Invoices:

- Commissioners received and discussed a list of payable items for approval totaling \$82,371.56.

MOTION by Morris, second by Roth to approve payment of all invoices as listed.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

Old Business

- Commissioner Johnson asked about status of the new mower; there was nothing new to report from the vendor.

New Business:

- Commissioner Roth would like to have financial information available at the October regular meeting for looking at future projections, rates and reserves. He would work with the treasurer to get this information for the meeting.

- Commissioner Johnson stated he would not be available to attend the October meeting.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission will be held Monday, October 18, 2021, at 5:30 p.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Johnson, second by Roth to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:15 p.m.

Respectfully submitted,



Laura VanProyen, Clerk