

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
October 18, 2021
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Cindy Morris, Jim Roth

Absent: Dave Johnson

Quorum: yes

Others Present:

Stephen Bivin, Kevin Canham & Laura VanProyen (SSWC), Max Middendorf (MECO Engineering), Jamie Headen (Benton & Associates), Randy Segatto (Barber, Segatto et al)

Proceedings:

- The meeting was called to order at 5:35 p.m. by chairman, Jim Roth, and roll was taken.

Operating Report:

- Stephen Bivin reviewed highlights of the monthly report which had been given to all Commissioners.

Hydrants:

- Bivin was waiting for the state police report to be sent to our insurance agent regarding one hydrant damaged in an accident. He was also waiting for a response from the agent regarding a second hydrant hit by a grain truck. Both hydrants would need to be replaced.

- After further consultation with Max Middendorf, Bivin felt we could put together specific procedures, including communication with plant personnel prior to and during use, and pressure limits, that would allow use of Commission hydrants by local fire districts during emergencies.
- Middendorf shared examples of other places with such agreements and would work with Bivin to look into this further.

SCADAware:

- Bivin reported regarding recent concerns when communications appeared to be down in New Berlin, while showing as good at the plant.
- Jamie Headen stated once the booster station meter is installed and wired, which should happen October 20, New Berlin should be better able to see the SCADA information which should resolve this for the future.

Violation Notice:

- Discussion regarding gathering any additional paperwork or information regarding a July 16, 2016 violation notice from IEPA in preparation for a conference call with the Illinois Attorney General's office scheduled for October 27 at 2:00 p.m. Any information would be sent to Middendorf prior to the meeting for review.
- Engineers questioned why IEPA appeared to skip the step of the Compliance Commitment Agreement. They felt this was not the standard procedure for handling Violation Notices.
- Chairman Roth, Attorney Segatto, Bivin and Middendorf would attend for the Commission on this call. Bivin would confirm our intention to attend by October 20.

Engineering Report:

- Middendorf reported there was a meeting of all vendors set for October 20 at New Berlin to get the new master meter online.
- Commissioner Roth asked Middendorf if we received the final quote for the new filter train; we had not. Middendorf would follow up.
- We would also need to begin getting quotes for installation.
- Chairman Roth would follow up regarding status of agreement(s) with CWLP/City of Springfield needed to move ahead with the Emergency Interconnection Project.

Public Comments:

- There were no public comments.

Approval of Minutes:

MOTION by Morris, second by Roth to approve the minutes of the September 20, 2021 regular meeting as written.

Voice vote: Motion carried.

Treasurer's Report:

- Unaudited, draft financial information for the fiscal year to date through September 30, 2021 had been distributed to all Commissioners for their information. There were no questions or discussion.

Approval for Payment of Invoices:

- Commissioners received and discussed a list of payable items for approval totaling \$119,037.33.

MOTION by Morris, second by Roth to approve payment of all invoices as listed.

Roll call vote: Morris – yes Roth – yes Motion carried.

Discuss Rates and Budget Projections for Fiscal Year 2023:

- Commissioner Roth noted the recent audit report made things look very positive and showed an increase of cash on hand. He questioned whether we should look at a rate adjustment, or some other use of funds as we begin working toward the FY2023 budget.
- Commissioners received a worksheet summarizing current financial information.
- Roth suggested we should gather additional answers regarding how likely it is that recent water use increases will continue, and more detailed projections of Capital Improvement needs.
- Commissioner Morris would like to consider an early payoff of the Hickory Point Bank loan.
- Further discussion of this item was tabled until the November 15 regular meeting to allow for further review of the information by the Commissioners.

Old Business

- Bivin reported the tractor/mower had not arrived yet.

New Business:

- There was no new business.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission will be held Monday, November 15, 2021, at 5:30 p.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Morris, second by Roth to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:32 p.m.

Respectfully submitted,



Laura VanProyen, Clerk