

South Sangamon Water Commission  
Minutes of the Regular Meeting of the Board of Commissioners  
April 18, 2022  
Water Plant, 9199 Buckhart Road, Rochester IL

**Commissioners:**

Present: Jim Roth, Cindy Morris, Dave Johnson

Absent: none

Quorum: yes

**Others Present:**

Stephen Bivin, Kevin Canham & Laura VanProyen (SSWC), Randy Segatto (Barber, Segatto et al), Max Middendorf (MECO Engineering), Jamie Headen (Benton & Associates), Ryan Hillestad (Arthur J Gallagher)

**Proceedings:**

- The meeting was called to order following adjournment of the public hearing at 5:25 p.m. by chairman Jim Roth and roll was taken.

**Approval of Ordinance 22-01:**

MOTION by Morris, second by Roth to approve Ordinance 22-01, an ordinance budgeting and appropriating funds for all corporate purposes for the South Sangamon Water Commission, Illinois for the fiscal year commencing on the 1<sup>st</sup> day of May, 2022 ending on the 30<sup>th</sup> day of April, 2023

Roll call vote: Morris – yes Johnson – yes Roth – yes

Motion carried.

**Discussion and Approval of Cincinnati Insurance renewal with AJ Gallagher:**

- Ryan Hillestad, our agent from Arthur J Gallagher Insurance, distributed and explained information regarding CyberSecurity coverage options through BCS. He presented two options: \$1,000,000 coverage with \$2,500 deductible with an annual premium of \$2,937, or \$500,000 coverage with the same deductible for about \$500 less at a \$2,398 annual premium.
- Hillestad also recommended the commission should adopt a Cyber Disaster Recovery Action Plan; he could share information to help accomplish this. Commissioners agreed to discuss this at a future meeting.
- Stephen Bivin explained the systems currently in place at the plant to avoid cyber threats.
- Attorney Segatto recommended the \$1,000,000 coverage option given the relatively small difference in premiums; commissioners agreed.
- Segatto would prepare Resolution 22-03 approving this insurance.

MOTION by Roth, second by Morris to authorize Laura VanProyen to work with Ryan Hillestad to complete and execute all documents necessary to bind \$1,000,000 CyberSecurity coverage as outlined in the proposal from BCS.

Roll call vote: Morris – yes Johnson – yes Roth – yes

Motion carried.

- Hillestad also discussed renewal information for the Cincinnati commercial insurance package for May 1, 2022 – May 1, 2023.
- Bivin stated all recommendations from the recent loss control visit had been addressed.
- Hillestad asked that we review the statement of values for any needed updates and get a signed copy back to him later in the month. Max Middendorf would perform this review and make recommendations for any changes.
- Attorney Segatto would prepare Resolution 22-02 approving renewal of this insurance.

MOTION by Roth, second by Johnson to approve renewal and premium payment of the Cincinnati Insurance package through Arthur J Gallagher Insurance with updated values following Middendorf's review, and authorizing Laura VanProyen to work with Ryan Hillestad to complete and execute all documents necessary to bind the renewal.

Roll call vote: Morris – yes Johnson – yes Roth – yes

Motion carried.

Ryan Hillestad was excused from the meeting.

### **Operating Report:**

- Stephen Bivin distributed and discussed the March, 2022 report.
- Following recent cleaning and maintenance, well #3 came back to better than new.
- Commissioner Roth asked about the status of the advisory non-compliance letter regarding well #4 samples. Bivin was working with Ryan Bennett at EPA and would write a letter of explanation which was expected to take care of the matter.
- Roth asked about the status of turbidimeter reporting. Bivin reported their information was showing on the screens, just not able to be printed at this time. He would contact Dan at SCADAware to see what could be done to hook up to the printer.

### **Engineering Report:**

- Jamie Headen reported they were still working back and forth with various plan changes between Chatham and Bivin, and about the location of electrical connections, regarding the Emergency Connection project.
- Headen would provide location information to Attorney Segatto for the easement.
- Middendorf reported the parts for the filter train upgrade had recently arrived and were being inventoried.
- Henson Robinson was ready to start as soon as they are notified. They would come on sight to look everything over and make sure they had everything they would need once work began. A coordination meeting was being set for the next week to put together a mobilization plan.
- Middendorf was still communicating with WesTech to confirm piping details as well.
- Commissioner Johnson asked about status regarding our discharge permit.
- Middendorf reported MECO was putting together a proposed plan for presentation to EPA to begin that discussion.
- Commissioner Morris had questions about water hardness which were explained and discussed.
- Variations in hardness of the raw water makes it more difficult to produce fairly consistent hardness in the finished water; that consistency is the goal.

### **Public Comments:**

- There were no public comments.

**Approval of Minutes:**

MOTION by Johnson, second by Roth to approve the minutes of the March 21, 2022, regular meeting as presented.

Voice vote: Motion carried.

**Treasurer's Report:**

- Commissioners had received March 31, 2022, financial reports by email. There was no discussion.
- VanProyen reported on her recent conversation with Kevin Schultz at Hickory Point Bank. Any or all of the loan could be prepaid at any time without penalty. If the commission were to prepay all remaining principal along with the next regular payment, due June 1, 2022, the interest savings would be approximately \$7,100. Commissioners asked for a detailed report on bank balances at the May meeting so they could discuss possible prepayment.

**Approval for Payment of Invoices:**

- Commissioners received a list of payable items for approval totaling \$59,405.39.
- Following some discussion, approval of the Crawford, Murphy & Tilley invoice for \$1,468.75 was tabled for clarification regarding who requested the work being billed.

MOTION by Johnson, second by Roth to approve payment of invoices as discussed totaling \$57,936.64.

Roll call vote: Morris – yes Johnson – yes Roth – yes

Motion carried.

**Old Business:**

- Segatto said he would work with Jamie on the easement as the next step toward finishing the Chatham agreement.
- VanProyen reported she and Bivin continued to work on proposed revisions to the retail collection policies and procedures; they hoped to have something for the May meeting.

**New Business:**

- There was no new business.

**Adjournment:**

- The next regular meeting of the South Sangamon Water Commission would be held Monday, May 16, 2022, at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Morris, second by Johnson to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:35 p.m.

Respectfully submitted,

  
Laura VanProyen, Clerk