

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
November 21, 2022
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Jim Roth, Cindy Morris, Dave Johnson

Absent: none

Quorum: yes

Others Present:

Stephen Bivin & Laura VanProyen (SSWC), Randy Segatto (Barber, Segatto et al), Max Middendorf (MECO Engineering), Jamie Headen (Benton & Associates)

Proceedings:

- The meeting was called to order at 5:33 p.m. by chairman Jim Roth and roll was taken.

Operating Report:

- Stephen Bivin presented the October, 2022, written report.

- All new retail meters arrived; six had already been installed.

- Garrett sent word the water in New Berlin was back to normal. He and plant personnel would continue to test and closely monitor.

SCADA Upgrade Quote:

- Bivin presented a draft quote from SCADAware to upgrade both SCADA systems 1 and 2 for \$26,128. To finalize the quote they needed to work out licensing details due to change of ownership since the initial software package was purchased from GE by Emerson. Installation by SCADAware was not included in the quote.

- Commissioner Morris noticed the hardware pricing listed seemed high. Bivin agreed and would follow up prior to the final quote.

Engineering Report:

Emergency Water Connection:

- Jamie Headen said the project went out for bids; bid opening was scheduled for December 2.

- He received the easement from Chatham and is awaiting final signed copies.

MOTION by Roth, second by Morris approving Resolution 22-05, a resolution approving an easement for electrical and control equipment between South Sangamon Water Commission and the Village of Chatham.

Roll call vote: Morris – yes Johnson – yes Roth- yes

Motion carried.

Public Comments:

- There were no public comments.

Approval of Minutes:

- Commissioner Morris noted a spelling error in the draft minutes.

MOTION by Johnson, second by Roth to approve the minutes of the October 17, 2022, regular meeting as corrected for spelling.

Voice vote: Motion carried.

Treasurer's Report:

- Treasurer VanProyen had emailed draft financial reports for October, 2022, to the Commissioners; there were no questions or discussion.

Request for Credit Card Limit Increase:

- Bivin explained recent needs for purchases by credit card which could not be completed due to being over the \$2,500 limit on his company credit card.

MOTION by Roth, second by Morris to authorize the treasurer to arrange for an increase in the credit limit on the Visa card issued to Stephen Bivin to \$5,000.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

Approval for Payment of Invoices:

- Commissioners received a list of payable items for approval totaling \$140,700.34 which was higher than usual due to purchases of pumps approved at the October meeting and payment for the retail meters which recently arrived.

MOTION by Johnson, second by Roth to approve payment of all listed invoices totaling \$140,700.34.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

Discuss and Approve 2023 Meeting Schedule:

- The proposed schedule for meetings on the third Monday of each month for 2023 included moving January to Tuesday the 17th due to the Martin Luther King holiday and February to Tuesday the 21st due to Presidents' Day.
- Commissioner Morris suggested the December meeting be one week earlier than usual to move it further from Christmas; it was changed to the 11th (second Monday).

MOTION by Johnson, second by Roth to approve Resolution 22-04, a Resolution establishing regular meeting dates for 2023, as revised for December.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

Old Business:

- There was no old business.

New Business:

- Attorney Segatto reminded commissioners the annual tax abatement ordinance would be prepared for approval at the December meeting.

Adjournment:

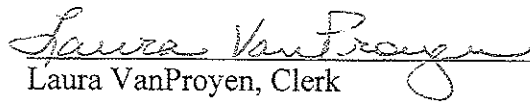
- The next regular meeting of the South Sangamon Water Commission would be held Monday, December 19, 2022, at 5:30 p.m. at the water plant, 9199 Buckhart Road, Rochester, Illinois.

MOTION by Johnson, second by Morris to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:16 p.m.

Respectfully submitted,



Laura VanProyen, Clerk