

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
April 17, 2023
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Jim Roth Dave Johnson

Absent: none

Quorum: yes

Others Present:

Stephen Bivin, Kevin Canham & Laura VanProyen (SSWC); Max Middendorf (MECO Engineering); Randy Segatto (Barber, Segatto, et al)

Proceedings:

- The meeting was called to order at 5:28 p.m. by chairman Jim Roth and roll was taken.

Approval of Ordinance 23-01:

MOTION by Roth, second by Johnson to approve Ordinance 23-01, an ordinance budgeting and appropriating funds for all corporate purposes for the South Sangamon Water Commission, Illinois for the fiscal year commencing on the first day of May, 2023 ending on the 30th day of April, 2024.

Roll call vote: Johnson – yes Roth – yes

Motion carried.

Operating Report:

- Stephen Bivin presented the March, 2023, written report.

- Well #2 was cleaned and the pump was replaced. Capacity looked good as we head into this summer.

- SCADAware continued working on how to extract and print well reports for monthly review.

Engineering Report:

- Max Middendorf reported they were fast-tracking the permitting process for new well #11 with the EPA.

- Brotcke expected to have the data from the geo-probes ready for review soon.

- Jamie Headen was not present, but sent an update by email to the commissioners keeping them informed of status on work being done by Petersburg Plumbing & Excavating.

Public Comments:

- There were no public comments.

Approval of Minutes:

MOTION by Johnson, second by Roth to approve the minutes of the May, 2023, regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report:

- Commissioners had received draft financial reports for March 31, 2023 by email. There were no questions or discussion.

Discussion & Approval of Cincinnati Insurance renewal with AJ Gallagher:

- The tractor was added to the commercial insurance policy during FY2023 causing an additional premium of \$62.00 to be due.
- The FY2024 renewal quote for the commercial policy increased by \$4,700.00 over last year. This included the addition of the tractor with other coverage remaining about the same. Our agent said this is within the normal range industry-wide in our area.

MOTION by Johnson, second by Roth to approve the renewal as quoted by Cincinnati Insurance for the period May 1, 2023 through May 1, 2024 at a cost of \$44,933.00.

Roll call vote: Johnson – yes Roth – yes

Motion carried.

Approval for Payment of Invoices:

- Commissioners received and reviewed a list of payable items totaling \$104,798.74, which included the Cincinnati insurance renewal and FY2023 adjustment. A refund check to Curran-Gardner for a recent \$361.92 duplication of payment was added making the total for approval \$105,160.66.

MOTION by Roth, second by Johnson to approve payment of all invoices presented and the refund to Curran-Gardner totaling \$105,160.66.

Roll call vote: Morris – yes Johnson – yes Roth – yes

Motion carried.

Discussion of Wholesale Rate Reduction Request:

- Chairman Roth had a call from Pat MaCarthy with the Village of Chatham. Due to a couple of wetter than average years recently, the Village wanted to discuss the possibility of a .60 per 1,000 gallons rate reduction limited to a period of one year.
- Roth felt we had sufficient reserves on hand to allow us to reduce the wholesale rate based on recent budget numbers; he suggested we agree to their request.
- Based on currently budgeted wholesale water projections, VanProyen had calculated such a reduction would reduce revenues approximately \$262,000 over a one-year period.
- Attorney Segatto recommended we contact bond counsel to make sure we wouldn't have any problems with bond covenants/ordinances, and that we do everything in such a way that we protect our bond rating.
- VanProyen would contact Mike Southworth to get his input before the May meeting.

Old Business:

- Commissioner Johnson asked about the status of the employee handbook update; Segatto was working to have that ready for a future meeting.
- Bivin reported they were waiting for a quote on security cameras before filling the fuel tanks which were in place and ready whenever security measures were complete.

New Business:

- There was no new business.

Adjournment:

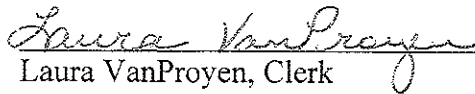
- The next regular meeting of the South Sangamon Water Commission would be held Monday, May 15, 2023, at the water plant, 9199 Buckhart Road, Rochester, Illinois at 5:30 p.m.

MOTION by Roth, second by Johnson to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 5:57 p.m.

Respectfully submitted,



Laura VanProyen, Clerk