

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
December 18, 2023
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Jim, Roth, Cindy Morris, Dave Johnson

Absent: none

Quorum: yes

Others Present:

Stephen Bivin, Kevin Canham & Laura VanProyen (SSWC); Max Middendorf (MECO Engineering); Randy Segatto (Barber Segatto et al)

Proceedings:

- The meeting was called to order at 5:32 p.m. by chairman Jim Roth, and roll was taken.

Operating Report:

- Stephen Bivin distributed and reviewed the written report for November, 2023.
- EPA had just sent a violation warning/notice for not including selenium on the CCR; this had never been noted before. Bivin would research whether this something new.

Retail Meter Adjustments:

- Customer on Cardinal Hill Road had concerns regarding unusually high charges for water in August; usage returned to normal following that bill and all invoices since then had been paid. Bivin worked with customer and was unable to determine with certainty a cause for the high August readings. A new meter was installed last month.
- Commissioners agreed to customer's request to reduce the August charges to the usual minimum.

HACH Service Contract:

- The maintenance contract with HACH was recently renewed as budgeted.
- Bivin found the Spectrophotometer was no longer covered in the new contract; the existing DR2800 had become obsolete.
- Bivin had a quote for a new DR3900 for \$5,737.50 if purchased prior to price increase expected beginning January, 2024. New equipment would have a two-year warranty and would than again be covered by the annual maintenance agreements.

MOTION by Morris, 2nd by Roth to approve purchase of replacement lab equipment from HACH as quoted.

- Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

Engineering Reports:

- Commissioner Roth reported Jamie Headen had emailed a status report to the commissioners. Estimated delivery date for the main control valve/actuator was still January, 2024 with final completion in the spring.
- Max Middendorf reported the construction permit for Well #11 was received from EPA.
- Request for bids would be advertised in local newspapers and sent to known potential bidders with a bid opening date of January 26, 2024, to be discussed at the February regular meeting.
- Sangamon County flood plain coordinator required three site visits during the well project; the first would be prior to construction. Middendorf would coordinate with the county.

- Resolution 23-06 previously approved in July had been received by LRE Water. Clerk would email it to Martha Silks.

Public Comments:

- There were no public comments.

Approval of Minutes:

- Chairman Roth had not been listed as absent in the draft minutes; Clerk would make the correction.

MOTION by Morris, second by Johnson to approve the minutes of the November 20, 2023, regular meeting as corrected.

Voice vote: Motion carried.

Treasurer's Report:

- Laura VanProyen reported:
- The wire transfer for the upcoming bond payment was scheduled for December 21.
- The final portion of the Surplus Account funds were transferred to the new Illinois Funds account in early December. The old account at Warren-Boynton State Bank was closed.

Approval for Payment of Invoices:

- Commissioners reviewed a list of payable items totaling \$51,831.86.

MOTION by Johnson, second by Roth to approve payment of all invoices as listed.

Roll call vote: Morris – yes Johnson – yes Roth - yes Motion carried.

Resolution 23-09 Abating Real Estate Levy for 2023:

MOTION by Roth, second by Morris to approve Resolution 23-09, abating the direct annual real estate tax in the amount of \$2,50,000.00 for the year 2023 levied pursuant to Ordinance 2020-05.

Roll call vote: Morris – yes Johnson – yes Roth - yes Motion carried.

Resolution 23-10 Establishing Meeting Dates for 2024:

- Commissioner Roth noted the January and February meetings were set on Tuesdays due to federal holidays on those Mondays.

MOTION by Morris, second by Johnson to approve Resolution 23-10, establishing regular meeting dates for 2024.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

Old Business:

- There was no old business.

New Business:

- There was no new business.
- Commissioner Johnson stated he would not be out of town and unable to attend the January regular meeting.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission would be held Tuesday, January 16, 2024, at the water plant, 9199 Buckhart Road, Rochester, Illinois at 5:30 p.m.

MOTION by Morris, second by Johnson to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:00 p.m.

Respectfully submitted,



Laura VanProyen, Clerk