

South Sangamon Water Commission  
Minutes of the Regular Meeting of the Board of Commissioners  
February 20, 2024  
Water Plant, 9199 Buckhart Road, Rochester IL

**Commissioners:**

Present: Jim, Roth, Dave Johnson

Absent: Cindy Morris

Quorum: yes

**Others Present:**

Stephen Bivin & Laura VanProyen (SSWC); Max Middendorf (MECO Engineering); Jim Morris (Benton & Associates), Randy Segatto (Barber Segatto et al)

**Proceedings:**

- The meeting was called to order at 5:34 p.m. by chairman Jim Roth, and roll was taken.

**Operating Report:**

- Stephen Bivin reviewed highlights of the printed report.  
- Due to flooding in the well field during parts of January, they were not able to draw bac-T samples; he was working to contact EPA for the necessary waiver for this.

**Asterra:**

- The Village of Chatham recently got a quote from Asterra, a satellite leak detection company. The more companies having interest in the area, the lower the pricing could be for each one.  
- Commissioners agreed Bivin should look into pricing and additional details for further discussion.

**Engineering Reports:**

- Max Middendorf stated the only bid for the new Well #11 project came from Brotcke Well & Pump at \$403,5020.00; this does not include electrical wiring which would be done by Lee Electric.  
- Brotcke was ready to mobilize for the test well; estimated completion was Fall, 2024.

MOTION by Roth, second by Johnson to approve Resolution 24-01, a resolution approving and accepting bid of Brotcke Well & Pump, Inc. for drilling of Well #11.

Roll call vote: Johnson – yes Roth – yes

Motion carried.

- Jim Morris reported regarding the Emergency Connection project. The vault was in place, electrical and wiring was set to go, they were waiting for one valve and one actuator which were reported to be in transit somewhere. Once they arrive, everything is ready to move forward.

MOTION by Roth, second by Johnson to approve Partial Payment Request #2 from Petersburg Plumbing & Excavating, LLC in the amount of \$98,583.12.

Roll call vote: Johnson – yes Roth – yes

Motion carried.

- Attorney Segatto reported he had just received a request from the Attorney General for updated status regarding the Emergency Connection project. He will respond with the new estimated completion date of May 3, 2024.

**Public Comments:**

- There were no public comments.

**Approval of Minutes:**

MOTION by Johnson, second by Roth to approve the minutes of the December 18, 2023, regular meeting as presented.

Voice vote: Motion carried.

MOTION by Roth, second by Johnson to approve the minutes of the January 18, 2024 special meeting as presented.

Voice vote: Motion carried.

**Treasurer's Report:**

- Laura VanProyen provided financial reports for information and review.
- A report of Profit and Loss by month had been requested by the Village of Chatham. That report would be provided to Chatham and New Berlin each month, and was added to the Commissioners' financial report to aid them in answering questions they may be asked.
- Chairman Roth pointed out the need for care in using these reports for projections and budgeting due to their limits being working documents that are easily affected by timing and seasonal circumstances.
- A first draft FY2025 budget proposal was distributed for commissioners to review in preparation for discussion and completion at the March regular meeting. The final version would be approved at the April meeting following a Public Hearing to be scheduled that same day.
- Due to effects of the current rate reduction, combined with costs for the New Well #11 project, the FY2025 budgeted income is short of covering expenses. VanProyen had spoken with Segatto and contacted the auditor for guidance on how we might structure the budget to utilize unrestricted surplus funds to cover this shortage; he should respond with input prior to the March meeting.

**Approval for Payment of Invoices:**

- Commissioners reviewed a list of payable items totaling \$94,644.58.

MOTION by Johnson, second by Roth to approve payment of all invoices as listed.

Roll call vote: Johnson – yes Roth - yes

Motion carried.

**Old Business:**

- Commissioner Roth reported from today's water group meeting there was a discussion regarding pre-chlorinating. Bivin would test to see how it worked.
- Roth recommended investigating, over the next few months, what would be needed and the related costs to possibly pump water from the gravel pits rather than consider an additional well. He would look into this and report at future meetings.
- With changes in Illinois law regarding paid time off beginning in 2024, Segatto would evaluate our current employee handbook for any possible changes needed to comply.

**New Business:**

- Bivin suggested we should begin looking into building a space at the water plant for business office records storage and/or a Clerk's office for future use.

**Adjournment:**

- The next regular meeting of the South Sangamon Water Commission would be held Monday, March 18, 2024, at the water plant, 9199 Buckhart Road, Rochester, Illinois at 5:30 p.m.

MOTION by Johnson, second by Roth to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:15 p.m.

Respectfully submitted,

  
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Laura VanProyen, Clerk