

South Sangamon Water Commission  
Minutes of the Regular Meeting of the Board of Commissioners  
April 21, 2025  
Water Plant, 9199 Buckhart Road, Rochester IL

**Commissioners:**

Present: Jim Roth, Dave Johnson

Absent: Cindy Morris

Quorum: Yes

**Others Present:**

Stephen Bivin and Autumn Tibbs (SSWC), Randy Segatto (Barber, Segatto, et. al.), Max Middendorf (MECO Engineering) and Jacob Shasteen and Beth Piester (AJ Gallagher).

**Proceedings:**

- The meeting was called to order at 5:30 p.m. by Chairman Jim Roth, and roll was taken.

**Insurance Presentation from AJ Gallagher:**

- AJ Gallagher Insurance agent Jacob Shasteen introduced himself and his assistant Beth Piester. They provided a Proposal of Insurance binder with renewal quotes for the three policies (Commercial/Umbrella, Cyber Liability and Workers Compensation) that renew on 5/1/25.

- The Commercial/Umbrella policy, quote from Cincinnati Insurance Company, has a 10% increase from last year. This is due to the 26% increase in updated property valuations we provided. Stephen Bivin and Max Middendorf (MECO) reviewed our property valuations last month and the updated values were reported to AJ Gallagher for this new Commercial/Umbrella policy.

- Jacob Shasteen reported that Cincinnati does not have a wind/hail deductible on our policy. This will probably change next year or soon thereafter.

MOTION by Roth, second by Johnson approving the Commercial/Umbrella policy, with Cincinnati Insurance Company, for \$59,989.00/year.

Roll call vote: Morris – absent     Johnson – yes     Roth - yes                     Motion carried.

- The Cyber Liability policy, quote from BCS Insurance Company, has a slight increase from last year. Terrorism coverage is included.

MOTION by Roth, second by Johnson approving the Cyber Liability policy, with BCS Insurance Company, for \$3,278.00/year.

Roll call vote: Morris – absent     Johnson – yes     Roth - yes                     Motion carried.

- The Workers Compensation policy, quote from Illinois Public Risk Fund, is down from last year. We had asked AJ Gallagher to shop for a better rate since it went up substantially and unexpectedly last year. The Illinois Public Risk Fund quoted approximately \$4,500 less than Cincinnati's policy last year.

MOTION by Roth, second by Johnson approving the Workers Compensation policy, with Illinois Public Risk Fund, for \$8,378.00/year.

Roll call vote: Morris – absent     Johnson – yes     Roth - yes                      Motion carried.

- Randy Segatto will prepare three Resolutions, approving the quotes provided, to be signed at a later date.

### **Operating Report:**

- Stephen Bivin gave report and discussed highlights of the March 2025 report. The total gallons pumped from the well field was 41 million gallons of water and 36.5 million in finished water. Sampling was within limits.

- Stephen reported that we had one emergency call out last month due to a power outage.

- Stephen reported that Kurita's was here and found some issues with valving not operating correctly.

- Stephen reported that Loelke was here for pigging. We weren't able to get it done due to the size of the pig. We are looking at getting a softer pig.

- Stephen reported that High Service Pump 4 has been installed but it is not back on-line yet.

- Stephen reported that we had an issue with a plant neighbor last week. The neighbor was hunting on their land that is behind Well #9 at the same time Brotcke was working on the well. The neighbor reported that the work was so loud that they couldn't hunt. Randy Segatto reported that the neighbor called him also. Discussion was had regarding us contacting *one person* to advise if we're planning heavy/loud work on a specific day. But, if its an emergency we may not be able to call prior to any work.

- Stephen reported that he received a proposal for commercial solar. Proposal amount is \$2,500,000 to install a full solar panel array. However, it should be sufficient to cover 100% of our electrical costs and we shouldn't have to purchase any electricity. A special incentive is included and would allow us to get back all of the cost, over a 5 year period, except \$325,000. We currently pay approximately \$10-12,000/month for electrical thru Ameren and Homefield. Discussion was had regarding the current federal administration potentially not honoring the incentive programs that would return money to us over time.

### **Engineering Reports:**

- Max Middendorf reported an update on the Well #11 project. They are starting electrical; SCADA will be next. They did get pressure testing done on the piping. They are changing out the pit-less adapter. Joe Lee needed another penetration site to get his data wiring done. Stephen reported that the power has been trenched in. We are just waiting on the control module/readout module for the flowmeter. Brotcke has it in the well field now. As soon as we get that to Joe Lee, he'll get it installed.

- Jamie Headen did not attend but did provide an email update on the Emergency Connection project. He provided the following three documents related to the project:

- Change Order #2 (\$3,776.77 to install exhaust fan)
- Final Pay Application #3 (\$72,696.49)
- Certificate of Substantial Completion

- Commissioners reviewed Change Order #2 totaling \$3,776.77.

MOTION by Roth, second by Johnson to approve Change Order #2.

Roll call vote: Morris – absent     Johnson – yes     Roth - yes                      Motion carried.

- Commissioners reviewed Final Pay Application #3 totaling \$72,696.49. Chairman Roth reported that there is some paperwork that the Contractor needs to submit to the Engineer. Once that happens, we can release payment.

MOTION by Roth, second by Johnson to approve Final Pay Application #3.

Roll call vote: Morris – absent     Johnson – yes     Roth - yes                      Motion carried.

- Commissioners reviewed the Certificate of Substantial Completion. This establishes the start date for the one year warranty.

MOTION by Roth, second by Johnson to approve the Certificate of Substantial Completion.

Roll call vote: Morris – absent     Johnson – yes     Roth - yes                      Motion carried.

### **Public Comments:**

- There were no public comments.

**Approval of Minutes (Public Hearing):**

MOTION by Johnson, second by Roth to approve the minutes of the March 17, 2025 public hearing meeting as presented.

Voice vote: Motion carried.

**Approval of Minutes (Regular Meeting):**

MOTION by Johnson, second by Roth to approve the minutes of the March 17, 2025 regular meeting as presented.

Voice vote: Motion carried.

**Treasurer's Report:**

- Autumn Tibbs reported that March's financial report printouts were provided for review. There is nothing out of the ordinary to report. We are in the positive with our revenue being more than expenses thus far this fiscal year.

**Approval for Payment of Invoices:**

- Autumn Tibbs reported that the vendor payable's printout was provided for review.
- Commissioners reviewed a list of payable items totaling \$89,115.96.

MOTION by Johnson, second by Roth to approve payment of all invoices as listed.

Roll call vote: Morris – absent   Johnson – yes   Roth - yes                      Motion carried.

**Approval for Prepayments:**

- Autumn Tibbs reported that a list of prepayments made was provided for review. These are vendors that are not on the vendor payable's printout. They are not on the vendor payable's printout because (1) it is automatically deducted from our checking account every month and therefore no check is necessary or (2) it is a timing issue where the actual bill is not available until after our board meeting but it is due before our next board meeting.

- Commissioners reviewed a list of prepayments made 3/13/25 – 4/15/25 totaling \$50.00.

MOTION by Roth, second by Johnson to approve payment of all prepayments listed.

Roll call vote: Morris – absent   Johnson – yes   Roth - yes                      Motion carried.

**Old Business:**

- Autumn Tibbs reminded Commissioners that the Statements of Economic Interests for 2025 are due 5/1/25.

- Autumn Tibbs reported that she confirmed with IMRF that employees do not have to wait until their one-year anniversary to enroll. SSWC employees are eligible for IMRF on Day 1 of their employment if we are anticipating them to work at least 1,000 hours per year. Autumn has been working 25 hours/week (1,300 hours/year) since October 2024 and asked for permission to enroll.

MOTION by Roth, second by Johnson to approve IMRF enrollment for Autumn Tibbs.

Roll call vote: Morris – absent    Johnson – yes    Roth - yes                      Motion carried.

**New Business:**

None.

**Executive Session:**

None.

**Adjournment:**

- The next regular meeting of the South Sangamon Water Commission would be held Monday, May 19, 2025, at the water plant, 9199 Buckhart Road, Rochester, Illinois at 5:30 p.m.

MOTION by Johnson, second by Roth to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:14 p.m.

Respectfully submitted,

  
Autumn Tibbs, Clerk/Treasurer