

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
June 16, 2025
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Jim Roth, Dave Johnson
Absent: Cindy Morris
Quorum: Yes

Others Present:

Stephen Bivin and Autumn Tibbs (SSWC), Randy Segatto (Barber, Segatto et al) and Steve Hinrichs (SSWC Retail Customer).

Proceedings:

- The meeting was called to order at 5:30 p.m. by Chairman Jim Roth, and roll was taken.

Public Comments:

- SSWC Retail Customer, Steve Hinrichs, asked to speak to the Board in regards to his 5/31/25 bill being higher than normal due to a leaky toilet. He got that leak fixed. But, then realized he had another leak (nicked hose with his weed eater) that had been going on for about 20 days (late May/early June) while he was away from his home and unaware of the leak. Stephen Bivin reported that Mr. Hinrichs had about 23 days at 6,000 gallons/day and anticipates his June bill will be extremely high (approximately \$1,200.00). Mr. Hinrichs has got the second leak fixed as well.

- Randy Segatto stated that our Ordinance allows us to adjust a customer's bill due to a leak, provided that the leak has been fixed, one time per year.

- Commissioners discussed.

MOTION by Roth, second by Johnson to adjust Mr. Hinrichs 5/31/25 and 6/30/25 bills to the average amount of his last 12 months of usage.

Roll call vote: Morris – absent Johnson – yes Roth - yes Motion carried.

Operating Report:

- Stephen Bivin gave report and discussed highlights of the May 2025 report. The total gallons pumped from the well field was 46.045 million gallons of water and 38.016 million in finished water. Sampling was within limits.

- Stephen reported that we blew our chloride limit on the NPDES permit. He noticed we had a valve hanging up. The high chloride valve and low chloride valve had switched positions and the high chloride valve was hanging up. That has since been fixed.

- Stephen gave an update from last month's report of a possible leak (water in a ditch) outside of New Berlin. He has received a quote from EL Pruitt. They will be going out to look at that soon.

Engineering Reports:

- Max Middendorf (MECO Engineering) was not present to give a report. Stephen Bivin reported in his absence and gave an update on the Well #11 project. Well #11 is not quite 100% done. Brotcke was here yesterday and today putting cloth down and doing some grading and rocking. Joe Lee got the flowmeter installed. It is up and working except for the radios; they are intermittently working. SCADA has been out trying to get those working. Sampling has been done. It could be put online but we would just have to run it manually. The floodplain certificate is still needed but there are some punch list items that still need done. Max will speak to the guy responsible for that and get that taken care of.

Approval of Minutes:

MOTION by Johnson, second by Roth to approve the minutes of the May 19, 2025 regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report:

- Autumn Tibbs reported that May's financial report printouts were provided for review. There is nothing out of the ordinary to report. We are in the positive with our revenue being more than expenses thus far this fiscal year.

- Autumn reported that we completed our Worker Compensation audit for FY25. There was an additional premium due of \$11,725.00. That said, our Insurance line item is a little on the high side. The \$11,725.00 expense is included on this month's vendor payable's list.

- Autumn reported that our Recurring Maintenance Items (Schedule A) line item is also a little on the high side due to well cleanings.

- Autumn reported that Zumbahlen, et al will be on-site at the SSWC Business Office on 6/19/25 and 6/20/25 to begin the fieldwork for our FY25 audit. They are planning to attend our August 2025 Board Meeting to present their report and any findings.

- Autumn reported that the building that SSWC rents from for the Business Office is for sale. It was listed and put on the market last week. We are unsure if the new owner would continue to rent space to us or not. We may have to consider other alternatives in the future. Discussion was had regarding Autumn possibly working from home.

- Autumn reported that an updated water usage report for FY13-FY25 was provided for review.
- Autumn reminded all present that she would be on vacation the week of 6/23-27/25.

Approval for Payment of Invoices:

- Autumn Tibbs reported that the vendor payable's printout was provided for review.
- Commissioners reviewed a list of payable items totaling \$132,671.80.

MOTION by Roth, second by Johnson to approve payment of all invoices as listed.

Roll call vote: Morris – absent Johnson – yes Roth - yes Motion carried.

Approval for Prepayments:

- Autumn Tibbs reported that a list of prepayments made was provided for review. These are vendors that are not on the vendor payable's printout. They are not on the vendor payable's printout because (1) it is automatically deducted from our checking account every month and therefore no check is necessary or (2) it is a timing issue where the actual bill is not available until after our board meeting but it is due before our next board meeting.

- Commissioners reviewed a list of prepayments made 5/14/25 – 6/10/25 totaling \$179.85.

MOTION by Roth, second by Johnson to approve payment of all prepayments listed.

Roll call vote: Morris – absent Johnson – yes Roth - yes Motion carried.

Old Business:

- Randy Segatto asked if we've heard anything from the City of Springfield regarding a contract. Chairman Roth indicated that he would call his contact person at the City this week and let Randy know. Chairman Roth stated that we do need a contract with the City of Springfield.

New Business:

None.

Executive Session:

None.

Adjournment:

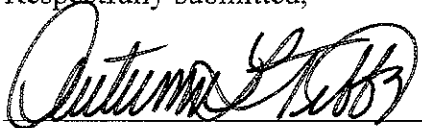
- The next regular meeting of the South Sangamon Water Commission would be held Monday, July 21, 2025, at the water plant, 9199 Buckhart Road, Rochester, Illinois at 5:30 p.m.

MOTION by Roth, second by Johnson to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 5:56 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Autumn Tibbs", written over a horizontal line.

Autumn Tibbs, Clerk/Treasurer