

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
August 18, 2025
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Jim Roth, Cindy Morris, Dave Johnson

Absent: None

Quorum: Yes

Others Present:

Kevin Canham and Autumn Tibbs (SSWC), Randy Segatto (Barber, Segatto et al) and Max Middendorf (MECO Engineering).

Proceedings:

- The meeting was called to order at 5:30 p.m. by Chairman Jim Roth, and roll was taken.

Operating Report:

- Stephen Bivin was on vacation but left a printed report with highlights of the July 2025 report. The total gallons pumped from the well field was 43.519 million gallons of water and 39.711 million gallons in finished water. Sampling was within limits.

- Per Stephen's printed report: Staff has been working with contractors to get quotes for repair of damage from 7/8/25 lightning strike. We have received a quote from Brotcke for meter and install. We have received quote from Badger for meter. We are waiting on quote from EL Pruitt for install and meter. (Well 9 VFD; flow meters 8, 9, 10; battery backups for 8, 9, 10; and well transducers)

- Per Stephen's printed report: Second permanganate pump has arrived for install.

- Per Stephen's printed report: Staff noticed there was an issue with the interconnect. After investigating it was found that a comm card was damaged. Dan from SCADAware let us know that it probably happened the same time as all the lightning strikes were happening as they are very susceptible to voltage spikes even though measures were taken to mitigate this.

- Per Stephen's printed report: The University of Illinois performed a bird study in our well field. He asked for a copy of the completed study and supplied a copy to board members this day.

- Stephen provided the following two quotes for tree trimming necessary in the well field:

- (1) Rumble Bee Tree Service, \$17,830.00
- (2) To The Top Tree Service, \$5,000.00

- Commissioners discussed the quotes provided.

MOTION by Morris, second by Johnson to approve and accept the To The Top Tree Service quote for \$5,000.00 to trim trees in the well field.

Roll call vote: Morris – yes Johnson – yes Roth - yes Motion carried.

Engineering Reports:

- Max Middendorf reported that the operating permit for Well #11 has been applied. But Well #11 is not in service yet. We are down two wells right now.

- Chairman Roth asked Max to be thinking about the possibility of us using water from the gravel pit. Chairman Roth asked Max to report back at next month's meeting. Chairman Roth will provide a contact person to Max.

FY25 Audit:

- Our auditor, Adam Withee (Zumbahlen, et al), was ill and unable to attend today's meeting. He did provide our FY25 Audit report with his notes. The FY25 Audit report expresses an unmodified or "clean" opinion on the financial statements and did not disclose any material weaknesses in internal controls.

- Commissioners discussed the FY25 Audit report provided.

MOTION by Roth, second by Morris to accept the FY25 Audit report provided by Zumbahlen, et al.

Voice vote: Motion carried.

Public Comments:

None.

Approval of Minutes:

MOTION by Johnson, second by Roth to approve the minutes of the July 21, 2025 regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report:

- Autumn Tibbs reported that July's financial report printouts were provided for review. There is nothing out of the ordinary to report. We are in the positive with our revenue being more than expenses thus far this fiscal year.

- Autumn provided information regarding quotes for trash service at the water plant. Commissioners discussed and asked Autumn to follow up with Republic and Cleeton to get some more information and report back at next month's meeting.

Approval for Payment of Invoices:

- Autumn Tibbs reported that the vendor payable's printout was provided for review.

- Commissioners reviewed a list of payable items totaling \$152,565.11.

MOTION by Roth, second by Morris to approve payment of all invoices as listed.

Roll call vote: Morris – yes Johnson – yes Roth - yes Motion carried.

Approval for Prepayments:

- Autumn Tibbs reported that a list of prepayments made was provided for review. These are vendors that are not on the vendor payable's printout. They are not on the vendor payable's printout because (1) it is automatically deducted from our checking account every month and therefore no check is necessary or (2) it is a timing issue where the actual bill is not available until after our board meeting but it is due before our next board meeting.

- Commissioners reviewed a list of prepayments made 7/17/25 – 8/13/25 totaling \$179.85.

MOTION by Roth, second by Morris to approve payment of all prepayments as listed.

Roll call vote: Morris – yes Johnson – yes Roth - yes Motion carried.

Approval of Resolution #25-05:

- Commissioners discussed Resolution #25-05 regarding approving and accepting the proposal of the Cincinnati Insurance Company for a Public Officials Liability Insurance Policy including Employment Practices Liability.

MOTION by Roth, second by Morris to approve purchasing a Public Officials Liability Insurance Policy including Employment Practices Liability.

Voice vote: Motion carried.

Old Business:

- Chairman Roth asked Max if he would start the process to get our NPDES permit changed (regarding discharge and bring hauling). Max stated we need to convene a meeting.

New Business:

- Randy Segatto reminded everyone present that he will not be at 9/15/25 meeting.

Executive Session:

None.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission would be held Monday, September 15, 2025, at the water plant, 9199 Buckhart Road, Rochester, Illinois at 5:30 p.m.

MOTION by Johnson, second by Morris to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 5:57 p.m.

Respectfully submitted,



Autumn Tibbs, Clerk/Treasurer