

South Sangamon Water Commission  
Minutes of the Regular Meeting of the Board of Commissioners  
October 20, 2025  
Water Plant, 9199 Buckhart Road, Rochester IL

**Commissioners:**

Present: Jim Roth (Chairman), Cindy Morris, Dave Johnson

Absent: None

Quorum: Yes

**Others Present:**

Stephen Bivin and Autumn Tibbs (SSWC), Randy Segatto (Barber, Segatto et al) and Max Middendorf (MECO Engineering).

**Proceedings:**

- The meeting was called to order at 5:32 p.m. by Chairman Roth and roll was taken.

**Operating Report:**

- Stephen Bivin gave report and discussed highlights of the September 2025 report. The total gallons pumped from the well field was 47.5 million gallons of water and almost 40 million gallons in finished water. Sampling was within limits.

- Stephen reported that the High Service Pump #3 VFD has been installed.

- Stephen reported on a few issues last month. Plant water pipe and back wash line needed replaced.

- Stephen reported on a comm's issue that started about a month or so ago. We'd have some glitches and then they'd go away. We thought it was a comm's card issue (and it did get fixed) but it ended up being a connection problem and not a hardware problem. We may want to put this on our radar and consider budgeting to replace the BOP, Scada and PLC card in the future.

- Stephen reported on EJ Water Connections and if we're interested in taking over their connections on Vigal Road, Bates Irish Road and Tolliver Road (26 houses total). Stephen reached out to EJ and asked them to send us a proposal. He just received their information and hasn't had a chance to review in full. It looks like they're wanting to sell them to us for about \$4,000/each for a total of \$104,000. Stephen will review their records to try and determine what each customer's average usage is. EJ did receive an EPA violation notice and that could be why they're wanting to sell. He will report back at next month's meeting.

- Stephen reported on the insurance claim for the 7/8/25 lightning strike. Brotcke is scheduled to be at the plant tomorrow to pull Well #8. Either the motor or the pump is locked up. They're going to perform a cleaning on Well #8. The VFD has already been replaced. The flowmeters arrived but they sent the wrong size (8") and had to be sent back. We are waiting for the correct size (6") flowmeters to arrive.

- Discussion was had regarding page 10 of the Operating Report. CWLP was excavating to replace drainage tiles. The locate that was marked was 6 foot off the actual position of our water main. No damage was done. We may want to consider switching from USIC locating service to Stake Center.

### **Engineering Reports:**

- Max Middendorf reported that he has not heard anything from the EPA (regarding our desire for a NPDES permit change with regard to discharge and brine hauling). We had plans to have a meeting on 9/22/25 to start discussions. But that couldn't take place because not everyone was available. A new meeting date has not been scheduled. A draft agenda with talking points has been prepared. He'll continue to work on that.

- Max reported that he is trying to reach the owner of Builder's Sand and Gravel at 3405 Cash River Road, Rochester. Chairman Roth advised that he has spoken to them regarding whether they'd be interested in selling to us. He will be scheduling a meeting with the owner, Bonnie Wright. The company is still in business. Chairman Roth told her that we're interested in obtaining water from their location and maybe buying the property. Discussion was had regarding us sending a letter of intent to the property owner expressing our interest in purchasing said property. Randy will send a list of questions to Chairman Roth for his meeting with Ms. Wright. Max asked if there was a similar scenario that could happen to the east of our plant? Chairman Roth reported that he has talked to his contact person regarding giving us a ballpark appraisal for the Builder's Sand and Gravel property. Randy advised that he may only be able to provide a market analysis and not a full appraisal.

- Discussion was had regarding a clarifier that would be needed. There are different types of clarifiers. But, most force solids to settle at the bottom. As water flows through the solids that have settled, it filters out more solids. Chairman Roth stated that it can be set up to remove iron and manganese. That is the real advantage of it because it won't go on the membranes. Max agreed. All water would go through the clarifier.

- Max reported on Well #11. He is working with Brotcke on an updated list regarding the final operating permit for Well #11. We are going through labs. Pace ran off of an old list and didn't have all criteria for EPA. A corrosion analysis is also needed. Stephen reported that Brotcke has asked for comparable samples.

### **Public Comments:**

None.

### **Approval of Minutes:**

MOTION by Johnson, second by Roth to approve the minutes of the September 15, 2025 regular meeting as presented.

Voice vote: Motion carried.

### **Treasurer's Report:**

- Autumn Tibbs reported that September's financial report printouts were provided for review. There is nothing out of the ordinary to report. We are in the positive with our revenue being more than expenses thus far this fiscal year.

- Autumn provided information regarding quotes for trash service at the water plant. Cleeton's quote of \$75/month is not guaranteed. Republic will not match Cleeton's \$75/month quote. Republic's price of \$129.85/month is guaranteed for the first 12 months of our contract (Feb 2025-Jan 2026) only. If we cancel service with Republic before February 2028, we will owe approximately \$939 (6 months of services at \$779.10 and a container removal fee of \$160). Commissioners discussed but tabled this for February 2026 Board Meeting at which time we should know if our price went up after the first 12 months.

- Autumn reported that the Business Office needs a new computer. Support for Windows 10 has ended and the current computer cannot be upgraded to Windows 11 due to a TPM problem. Microchip Computer Solutions provided us with two estimates; one for a brand new Lenovo computer for \$827.60 (CPU only) and one for a refurbished Dell computer for \$603.00 (CPU only). Commissioner Morris recommended we purchase a new monitor also to allow the Clerk/Treasurer the use of two monitors at once.

MOTION by Morris, second by Roth to approve the purchase of a brand new Lenovo computer and a new monitor not to exceed a total of \$1,200.00 for both.

Roll call vote: Morris – Yes   Johnson – Yes   Roth - Yes                      Motion carried.

### **Approval for Payment of Invoices:**

- Autumn Tibbs reported that the vendor payable's printout was provided for review.

- Commissioners reviewed a list of payable items totaling \$81,944.22.

MOTION by Roth, second by Morris to approve payment of all invoices as listed.

Roll call vote: Morris – Yes   Johnson – Yes   Roth - Yes                      Motion carried.

### **Approval for Prepayments:**

- Autumn Tibbs reported that a list of prepayments made was provided for review. These are vendors that are not on the vendor payable's printout. They are not on the vendor payable's printout because (1) it is automatically deducted from our checking account every month and therefore no check is necessary or (2) it is a timing issue where the actual bill is not available until after our board meeting but it is due before our next board meeting.

- Commissioners reviewed a list of prepayments made 9/10/25 – 10/15/25 totaling \$276.49.

MOTION by Roth, second by Johnson to approve payment of all prepayments as listed.

Roll call vote: Morris – Yes   Johnson – Yes   Roth – Yes                      Motion carried.

**Old Business:**

None

**New Business:**

None

**Executive Session:**

6:33 p.m.

MOTION by Morris, second by Johnson to adjourn to Executive Session to approve past minutes of Executive Sessions.

Voice vote: Motion carried.

6:35 p.m.

**Approval to Release Executive Session Minutes:**

MOTION by Morris, second by Johnson to release the minutes of the following Executive Session meetings:

August 20, 2018  
February 18, 2019  
May 20, 2019  
May 29, 2019  
November 16, 2020  
May 20, 2024

Voice vote: Motion carried.

**Adjournment:**

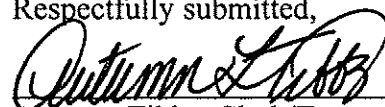
- The next regular meeting of the South Sangamon Water Commission would be held Monday, November 17, 2025, at the water plant, 9199 Buckhart Road, Rochester, Illinois at 5:30 p.m.

MOTION by Morris, second by Roth to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:40 p.m.

Respectfully submitted,

  
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Autumn Tibbs, Clerk/Treasurer