

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
January 12, 2026
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Jim Roth (Chairman), Cindy Morris

Absent: Dave Johnson

Quorum: Yes

Others Present:

Stephen Bivin and Autumn Tibbs (SSWC) and Randy Segatto (Barber, Segatto et al).

Proceedings:

- The meeting was called to order at 5:30 p.m. by Jim Roth and roll was taken.

Operating Report:

- Stephen Bivin gave report and discussed highlights of the December 2025 report. The total gallons pumped from the well field was 46.846 million gallons of water and 40.588 million gallons in finished water. Sampling was within limits. It was a busy month.

- Stephen reported that the flowmeters, battery backups and BOP (the previous one was undersized) have been installed on Wells #8, 9 and 10.

- Stephen reported on a leak in Train #1 that has been fixed.

- Stephen gave an update on the Lynn Strawn connection. Stephen has spoken with their plumbing contractor, Steve Ray Plumbing. They will speak with Mr. Strawn regarding his options.

- Stephen gave an update on EJ Water's proposal to sell us 25 customers/connections. Stephen reached out to them a few weeks ago. He told them that their asking price was way too high and they would need to come down on their price for us to consider. We have not heard back from them. Cindy Morris reported that EJ has also been in touch with the Village of New Berlin asking if they'd be interested in purchasing. Stephen reminded everyone present that EJ had recently received a violation notice also. We will wait to hear back from EJ.

- Stephen gave an update on the insurance claim for the 7/8/25 lightning strike. Repairs are almost done. We are waiting on two bills (Lee Electric and EL Pruitt) to forward to the insurance adjuster. Then we should be able to finish up the claim and receive reimbursement for damages.

Engineering Reports:

- Stephen Bivin gave report in Max Middendorf's absence. They had meeting with EPA regarding our NPDES permit change with regard to discharge and brine hauling. They didn't say "No.". But, there are hoops to jump through with regard to protecting the mussels in the Sangamon River. Mussel survey's cannot be done until June/July timeframe.

Public Comments:

None.

Approval of Minutes:

MOTION by Roth, seconded by Morris to approve the minutes of the December 15, 2025 regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report:

- Autumn Tibbs reported that December's financial report printouts were provided for review. There is nothing out of the ordinary to report. Our water sales and interest income are up from what we budgeted. We are in the positive with our revenue being more than expenses thus far this fiscal year.

- Autumn gave an update on trash services at the plant. We have been considering terminating our trash services with Republic. We are nearing the end of our first year (3-year contract) and monitoring their price. Our most recent invoice from Republic did reflect an increase (from \$129.85/month to \$166.41/month). Autumn reached out to our representative and she reduced it back down to \$129.85/month and credited our account \$36.00. We will stay with Republic for now.

- Autumn reported that one of our retail customers (Carter) moved without informing us and without paying her final bill (\$136.25). Because we were unaware of the move, we do not have an updated address for her. Autumn has mailed them a statement, using the only address we have, the last four months. None of the statements have been returned to us. We can only assume that they had their mail forwarded and that they are receiving the statements. Discussion was had regarding our customer application and any language pertaining to collection and fees. Autumn will send them a letter encouraging them to pay in the next 21 days and we'll remove the \$25.00 late payment penalty. If they still don't pay, we will have to consider writing it off.

MOTION by Roth, seconded by Morris to write this debt off if customer still does not pay after receiving our letter.

Voice vote: Motion carried.

- Autumn gave an update regarding the building that the SSWC Business Office is located in. The building has been for sale for 6-9 months. Some of the other tenants are starting to relocate elsewhere. Discussion was had regarding Autumn working from home or looking for another suitable location. We will begin looking for another space to rent (approx. 200 sq ft).

Approval for Payment of Invoices:

- Autumn Tibbs reported that the vendor payable's printout was provided for review.
- Commissioners reviewed a list of payable items totaling \$96,782.84.

MOTION by Roth, seconded by Morris to approve payment of all invoices as listed.

Roll call vote: Morris – Yes Johnson – Absent Roth - Yes Motion carried.

Approval for Prepayments:

- Autumn Tibbs reported that a list of prepayments made was provided for review.
- Commissioners reviewed a list of prepayments made 12/11/25 – 1/6/26 totaling \$590.67.

MOTION by Roth, seconded by Morris to approve payment of all prepayments as listed.

Roll call vote: Morris – Yes Johnson – Absent Roth - Yes Motion carried.

Old Business:

- Chairman Roth gave an update regarding the potential purchase of Builder's Sand and Gravel. The owner did get back to him. They are not interested at this time.

New Business:

None.

Adjournment:

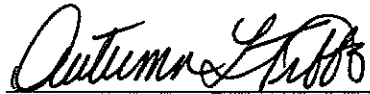
- The next regular meeting of the South Sangamon Water Commission would be held Tuesday, February 17, 2026, at the water plant, 9199 Buckhart Road, Rochester, Illinois at 5:30 p.m.

MOTION by Roth, seconded by Morris to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:03 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Autumn Tibbs".

Autumn Tibbs, Clerk/Treasurer